

April 18, 2017

JOINT HEALTH SCIENCE BENEFITS TRUST: NEW CLASS CODE FOR EMPLOYEES AGE 65 & OVER AND CASUALS IN A TEMPORARY POSITION

Due to new contribution requirements for reporting the employee paid portion of LTD for JHSBT, a new class code is required for the following employees who do not contribute to LTD as they are not eligible:

- employees turning age 65 minus the LTD qualification period or older
- casual employees in a temporary position whose status changes to regular for the duration of the temporary assignment

New Class Code

Effective April 1, 2017, the new class code is **889**.

For contribution reporting purposes, only report the employer portion of the % STP rate for these employees. Do not add the 0.8% employee paid LTD portion.

HSPBA employees in class codes 9, 38, 117, 147 and 347 who are age 65 minus the qualification period or older and casuals in a temporary position are to be transferred to class code 889.

On a one-time basis to assist employers, HBT have asked PBC to identify and transfer employees age 65 minus the LTD qualification period or older at April 1, 2017. HBT will send a list to employers for review. Please notify PBC immediately if there are any issues.

Employer Action Required

For casuals in a temporary position, please notify PBC as soon as possible to transfer the employee to the appropriate new class code effective April 1, 2017. Employers will be required to transfer employees out of this new class code when the temporary position ends and the employee reverts to casual status.

This new class code is to be used when reporting and remitting contributions to HBT for HSPBA employees age 65 & over and casuals in a temporary position who do not contribute to LTD.

Please forward this document to all departments within your organizations that may require and rely on this information.

Questions

If you have any questions, please contact the HBT Benefits or Finance Team:

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