

February 24, 2022

## JOINT TRUSTS: CRITERIA FOR WAIVER OF BENEFITS WAITING PERIOD

**To:** Benefit and Payroll contacts at employers with employee groups covered by the **Joint Community Benefits Trust (JCBT), Joint Facilities Benefits Trust (JFBT) or Joint Health Science Benefits Trust (JHSBT)**

**Re:** **Employer Criteria for Waiver of Benefits Waiting Period**

Employers seeking a waiver of the benefits waiting period for contracted service employees will require a written letter with the following information for review and approval by Trustees of JCBT or JHSBT. As Administrator for the Joint Trusts, we request these letters to be sent to the attention of HBT contacts below.

- Background information on the transfer
- Background information on existing benefits coverage (if applicable)
- Proposed Transfer Agreement
- Date approval is required by
- New Certification
- Transfer of Certification
- Employee count for transfer/hire
- Occupation of transfers
- Current Employer
- Current Union
- Current Collective Agreement
- Coverage under Joint Trust (if applicable)
- New Employer
- Proposed Hire Dates (transfer date)
- Union (if change)
- Collective Agreement (if changed)
- Joint Trust

Please note the JFBT have approved the waiver of the benefits waiting period through Bill 47 Working group. If there are variations to this agreement Employers will need to provide a written request to the HBT (as above) for the JFBT to consider and approve.

*Please forward this communication to all departments within your organization that may require and rely on this information.*

### Questions

If you have any questions, please contact the HBT Benefits Team:

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